



JOB DESCRIPTION

Position Title: Intermediate Joint Venture Accountant

Incumbent:

Department: Joint Venture Accounting

Location: Calgary

Date prepared: July, 2008

Reports to: Team Lead, Joint Venture Accounting

DUTIES & RESPONSIBILITIES

- Prepare non-op Joint Venture billings
- Read and interpret Joint Venture contracts
- Review non-op payout statements
- Special projects as needed

MINIMUM QUALIFICATIONS

- Minimum of two years experience in Joint Venture Accounting